



# Manager's Report

**For Council Meeting 6/27/00**

## **FINANCE**

Listed below are the new businesses licensed during this period:

<b>Business Name</b>	<b>Address</b>	<b>Business Type</b>
Barron Homes Inc	325 Old Waterford Rd NW	Contractor
Beni Development Company	802 Wage Dr SW	Sales Representative
L. Carnell Bowman	423 Fox Ridge Dr SW	Real Estate Appraiser
Crown Heating & A/C	504 Edwards Ferry Rd NE	HVAC Service
East Coast Mobile Detail LLC	204 Jennings Ct SE	Car Detail & Wash Service
Chad Jason Gauthier	101D Fort Evans Rd NE	Home Inspections
In Good Taste	1057 Smartts Lane NE	Event Planning
Movado Company Store	241 Ft Evans Rd NE #881	Retail - Watches
Luff K-9's	113-E Ft Evans Rd	K-9 Behavior Modification
Proactive Engineering Solutions	703 Amber Ct NE	Engineering Consultant
River Creek Towing & Recovery	203 Loudoun St SE	Towing

## **PERSONNEL**

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

### **New Hires**

Corey Anthony Smith

### **Position**

Police Officer

### **Department**

Police

### **Resignations**

Gerald F. Mucci

### **Position**

Chief of Comprehensive  
Planning

### **Department**

Planning & Zoning

## **PLANNING and ZONING**

### **Current Planning Division Activity**

#### **Plans accepted for review during the period June 7 – June 20, 2000**

- Western Gateway – Revised Final Development Plan (6,930 sq. ft. office & 15 apartment units)
- Leesburg Chrysler Dodge – No Adverse Impact Certification (6,326 sq. ft.)
- Potomac Crossing, Sec. 7, 8, & 9 – Rough Grading Plan
- Potomac Station, Sec. 8F – Final Plat (36 single-family detached dwelling units)
- Jackson / Glassman – Boundary Line Adjustment
- Potomac Station, Sec. 8G – Final Plat (19 single-family detached dwelling units)
- Kincaid Forest, Sec. 12A – Final Plat & Deed (61 single-family detached dwelling units)
- NVRPA / Town of Leesburg – Boundary Line Adjustment
- Potomac Station, Sec. 9A – Final Plat & Deed (44 single-family detached dwelling units)
- Meadow Glen – Preliminary/Final Development Plan (24,000 sq. ft. assisted living facility)

**Plans reviewed during the period June 7 – June 20, 2000**

- Meadow Glen – Preliminary/Final Development Plan (24,000 sq. ft. assisted living facility)
- First Union Bank – Preliminary/Final Development Plan (396 sq. ft. bank)
- Tavistock, Section 9 – Landscape Plan
- 39 Fort Evans Road – Sketch Plan (Parking lot expansion plan)
- Tavistock Recreation Center – Revised Final Development Plan
- Potomac Station, Sec. 8F – Final Plat (36 single-family detached dwelling units)
- Kincaid Forest, Sec. 11 – Construction Drawings (80 single-family detached dwelling units)
- Kincaid Forest, Sec. 11 – Final Plat (80 single-family detached dwelling units)
- Leesburg Corner Premium Outlets – Revised Final Development Plan
- Tri-State Drywall – Preliminary/Final Development Plan (34,800 sq. ft. warehouse)
- Potomac Station Elementary School – Preliminary/Final Development Plan
- Edwards Ferry Road Improvements – Construction Drawings
- Potomac Crossing, Sec. 6 – Construction Drawings (45 single-family detached dwelling units)
- Exeter Hills, Sec. 6B – Final Plat (25 single-family detached dwelling units)

**Zoning Permits Issued (00-737 thru 00-819).****New Construction – Residential**

Stratford – 1 SFD @ \$100,000.  
Woodlea Manor – 2 SFD @ \$100,000.  
Kincaid Forest – 4 SFD @ \$100,000.  
Tavistock Farms 2 SFD @ \$105,000.  
Potomac Crossing – 3 SFD @ 105,000.  
Greenway Farms – 2 SFD @ \$125,000.  
Potomac Station – 2 SFD @ \$105,000.  
Exeter Hills – 4 SFD @ \$100,000  
Exeter Hills 1 SFA @ \$100,000.  
Beauregard Estates 1 SFD @ \$200,000.  
Beauregard Estates – 1 SFD @ \$115,000.  
Stratford Ph. “A” – 8 SFA @ \$75,000.

**New Construction – Commercial**

None during this time period.

**Occupancy Permits Issued – Residential**

Greenway Farms - 2 SFD  
Woodlea Manor – 3 SFD  
Potomac Crossing – 3 SFD  
Sycamore Hills – 7 SFA  
Stratford – 5 SFA  
Beauregard Estates – 1 SFD  
Drymill – 4 SFA  
Tavistock – 2 SFD  
Stratford – 1 SFA  
Exeter Hills 1 SFD

**Occupancy Permits Issued – Commercial**

None during this time period.

**UTILITIES****1. Water Supply Division****a. Capital Projects Update****Water Treatment Plant Upgrade to 10 MGD**

The contractor is performing the following operations:

1. Installing AFD's, pumps, and structural steel at raw water pump station.
2. Installing interior piping, yard piping, and duct bank.
3. Completed masonry installation at wastewater building.
4. Forming and placing concrete at filter building.

**WTP Expansion Project Status**

Dollar value complete 47% Time Elapsed 69%

The contractor is approximately 50 days behind schedule.

**Hospital Tank Pumping Station**

1. Installing yard piping
2. VEPCO relocated existing transformer

The contractor is on schedule

**3. Water Pollution Control Division****a. Biological Nutrient Removal & Biosolids Management Upgrade Projects**

The monthly BNR/BMU Progress meeting was held on June 14<sup>th</sup> at the Water Pollution Control Facility.

**b. Training**

Administrative Secretary Bonnie Darr completed the paralegal certificate program and received certification diploma in May 2000.

Assistant Superintendent Ed Rockholt attended the Personnel Law seminar on May 23<sup>rd</sup> held at the Leesburg Police Department.